



Application for Employment

Ben's considers all applicants for employment without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, handicap or disability, national origin, military/veteran status or special disabled veteran, or any other protected classification, in accordance with applicable federal, state or local laws. In addition, Ben's complies with applicable state and local laws prohibiting discrimination in employment in every jurisdiction in which it maintains facilities. Ben's also provides "reasonable accommodations" to qualified individuals with disabilities, in accordance with the American Disabilities Act and applicable state and local laws.

Position Applied For:		Date:	
Last Name:	First Name:	Store:	Manager:
Current Address:		Apt #	
City:	State:	Zip:	
Telephone Number:		Email:	

Are you over the age of 18? Yes No If you are under 18, hire is subject to verification that you are of minimum legal age.

Do you want to work? Full Time Part Time Are you willing to work overtime as necessary? Yes No

Please tell us the days and hours you can work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Date you can start: ____ / ____ / ____

Have you ever been employed by us? Yes No If yes, when? ____ / ____ / ____

Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you have applied? Yes No If yes, please explain:

Are you authorized to work for all employers in the United States on a full-time basis, or only for your current employer? **

All employers Current employer only

**Federal Law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with such laws, all offers of employment are subject to verification of the applicants identity and employment authorization, and it will be necessary for you to submit documents as are required by law to verify your identification and employment authorization upon employment.

State name(s) of any relative(s) in our employ and your relationship to them:

RECORD OF EDUCATION

SCHOOL NAME	CITY/STATE	COURSES OF STUDY	HOW MANY YEARS COMPLETED	DID YOU GRADUATE?	DIPLOMA OR DEGREE RECEIVED
				<input type="checkbox"/> YES <input type="checkbox"/> NO	
				<input type="checkbox"/> YES <input type="checkbox"/> NO	

PRIOR WORK HISTORY (List in order; last or current employer first) Account for any gaps in your employment

DATES	NAME & ADDRESS OF EMPLOYER	WHAT DID YOU DO?	REASON FOR LEAVING
____ / ____ to ____ / ____			
____ / ____ to ____ / ____			
____ / ____ to ____ / ____			

MILITARY SERVICE RECORD Have you ever served in the U.S. Armed Forces? Yes No

SKILLS (that you believe are related to the job for which you are applying)

Would you be willing to drive if required for the job? Yes No Do you have a clean, valid N.Y.S driver's license? Yes No

Are there any other experiences, skills, licenses, certificates or abilities that you feel especially qualify you for work with our company? Yes No If yes describe: _____

PERSONAL REFERENCES (excluding relatives)

NAME	OCCUPATION	DATES KNOWN	ADDRESS	TELEPHONE
		____/____ to ____/____		
		____/____ to ____/____		
		____/____ to ____/____		
		____/____ to ____/____		

PREEMPLOYMENT STATEMENT

(Please read carefully and sign the statement below)

I understand and agree that:

1. The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during my interviews, can be justification of refusal of employment, or, if employed termination from Ben's employ.
2. I understand that as a condition of employment, I may require to undergo and successfully pass a screening for alcohol and/or drugs. I also understand and agree that, if employed, I may be required to submit to an alcohol or drug screening at any time at the discretion of Ben's. I hereby consent to having the results of any such alcohol or drug screening I may be required to undergo disclosed to Ben's.
3. In processing my application for employment, the company may verify all the information provided by me. I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my employment record. This may include a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.
4. In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of the company and understand that my employment and compensation can be terminated with or without cause or notice, at any time, at the option of either the company or myself. I further understand that no manager or representative of the company, other than the President, has any authority to enter into any agreement with me for employment for any specified period of time or to make any agreement different from or contrary to the foregoing. I further understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and by the individual designated above.
5. **I WILL MAINTAIN A POSITIVE WORK ATMOSPHERE BY BEHAVING AND COMMUNICTING IN A MANNER SO THAT I GET ALONG WITH CUSTOMERS, CO-WORKERS AND SUPERVISORS AND WORK AS A TEAM PLAYER GIVING EXCEPTIONAL CUSTOMER SERVICE.**

MY SIGNATURE BELOW ATTESTS TO THE FACT THAT I HAVE READ, UNDERSTAND, AND AGREE TO ALL OF THE ABOVE TERMS.

Signature: _____ **Name (print)** _____ **Date:** _____

FOR STORE USE ONLY COMMENTS

